**Stage 1 Readiness Assessment**

**Prison:\_HMP XXXXXXXXXX\_\_\_\_\_\_\_\_**

**SECTION 1 – PGD Checklist and Assessment**

|  |  |
| --- | --- |
| **Requirement** | **Check** |
| **Establishment Information**  |
| Does the Heat Map rate your establishment as Green or Amber? | [ ]  |
| Has your establishment either a) not had an outbreak of Covid19, b) had an outbreak of Covid-19 but the outbreak has been declared over by the OCT or OCT chair? c) had an outbreak declared (that is still open) but been given support to progress by the OCT which has been communicated to the heatmap panel?Date Most Recent Outbreak declared closed:  | [ ]  |
| Has the establishment either completed a new or reviewed a previously agreed:* *Stage 1 Regime Summary*
* *Regime Management Plan*
* *Local Equalities Assessment*
 | [ ] [ ] [ ]  |
| **Resilience** |
| Are you satisfied that, in the case required, there is sufficient ability to reinstate restrictions in a proportionate and safe way, affecting the smallest number of people? | [ ]  |
| **COVID Controls** |
| Are you satisfied that any additional cleaning requirements and LOPs arising from the transition can be adequately met as per current HMPPS guidance and that infection prevention control is good? | [ ]  |
| **Consultation** |
| Has the establishment been able to provide previous satisfactory evidence of constructive engagement with the following Recognised Trade Unions and Staff Associations? If the site has previously had Stage 1 plans approved and is reverting to these plans following the re-opening of the gateway, has the establishment demonstrated that they have re-engaged with the Trade Unions to share plans and any updates (though full consultation not re-required)1. *POA*
2. *PGA*
3. *NTUS ((FDA, GMB, PCS, Prospect, Unite))?*

*Sites should have maintained a previous consultation log or record of engagement to be provided. Where a local rep is not available, engagement with national/regional reps from Unions should be undertaken.* Where full consultation is required (for first time Stage 1 plan) Trade Unions must be given 5 working days to respond to any engagement and sites are expected to follow up when responses are not shared within this period to ensure meaningful engagement.  | a) [ ] b) [ ] c) [ ]  |
| Has the establishment provided satisfactory evidence of engagement with the* *Local Healthcare Service provider,*
* *Regional NHSEI Health and Justice Commissioner (or Local Health Board (Wales))*
* *Regional UKHSA Health and Justice lead*
* *IMT/OCT chair if in active outbreak*
 | [ ]  [ ] [ ] [ ] [ ]  |

**SECTION 2: PGD Decision and Executive Director Sign Off**

**PGD Name:**

**PGD Comments:**

|  |
| --- |
|  |

**APPROVED** [ ]

**DECLINED** [ ]

**Sign off date:**

**Stage 1 Commencement Date:**

**Executive Director Office**

**Date:**

**Comments:**

**­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­SECTION 3: Executive Director Office to Forward to Gold Command (For Notification and Record Keeping Purposes)**

**Date:**