

Safety Recovery – CSIP Referrals

What is a CSIP referral?

This is the stage at which an individual is referred for consideration for a CSIP (the case management model for those who are violent or pose a raised risk of being violent within custody). A referral can be **made by any member** of staff within the prison. Referrals can either be:

- **Proactive** – an individual has not yet been violent but poses a raised risk of being violent.
- **Reactive** – in response to a specific incident.

Why submit a referral? - If you are concerned about an individual posing a raised risk of violence e.g.

- A concerning pattern of behaviour.
- Knowledge and/or data (VIPER).
- Serious violent incident.

What to consider when making a referral

- Speak to **the relevant individual** about your concerns to hear their point of view.
- Speak to other relevant individuals e.g. the Offender Supervisor, Key Worker, Wing Manager, ACCT Case Manager etc. to gain any further knowledge about the individual concerned.
- Use **other information** that is available to you to inform your decision to refer – including the findings of previous investigations, e.g. where the referral relates to a specific serious assault.
- **Think about** whether the information you have available allows you to make **an informed assessment** about whether the individual poses a raised risk of being violent.
- Use the **Safety Diagnostic Tool** for further information.

What should a good CSIP referral include?

- ✓ The reason why you are concerned that this individual poses a raised risk of violence.
- ✓ Why the individual would benefit from being case managed under CSIP.
- ✓ It should also **include a consideration of the individuals known** risk factors, triggers and potential protective factors. These can be uncovered by talking to the individual concerned.
- ✓ The referral also should include **what actions** you have already taken e.g. made a referral to the substance misuse team.
- ✓ Once you have made a referral you should inform your safer custody team.
- ✓ Note: once a referral has been submitted, it will be screened by safer custody who will decide what action to take next.

Top Tips:

- ✓ **Be clear** about why you are making the referral and provide as much detail as possible.
- ✓ Speak to the individual concerned.
- ✓ Familiarise yourself with your establishments local operating guidance for how CSIP is utilised.
- ✓ Submit your referrals **without delay**.

Remember, CSIP:

Referrals are completed on NOMIS ✧ is **everyone's responsibility** so anyone can make a referral ✧ Can **prevent** violence from occurring ✧ Is a means of *support*, **not** a punishment ✧ Works alongside punitive measures ✧ Case manages an individual's behaviour focused on their risks.